



3323 BROADWAY  
P.O. BOX 5528  
ALEXANDRIA, LOUISIANA 71307-5525

PH. 318/448-3411  
FAX 318/445-8065  
www.midstatesupply.com

## Credit Application

**\*General Information** (All Sections Marked "\*" must be fully completed or application will **not** be processed)

Reason for Credit Application: New Business Account     New Personal Account     Credit Update

Full Legal Name (Individual or Company): \_\_\_\_\_

Physical Address: \_\_\_\_\_

City: \_\_\_\_\_ Parish: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ Parish: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone#: (    )                      Other#: (    )                      Fax#: (    )

Email: \_\_\_\_\_ Type of Business: \_\_\_\_\_ Prior year Sales: \$ \_\_\_\_\_

Credit Line Requested: \$ \_\_\_\_\_ If Business, Type: Corporation     Partnership     LLC     Sole Proprietor

*If Credit Line requested is \$25,000 or greater, please provide financial statements (credit may not be approved without statements). If this is a business application, a personal guaranty may be required.*

**If Business, Provide: Name & Address of Principal Owner(s) and/or Corporate Officer(s) – If not, Skip Box**

Legal Name: _____	SSN: _____
Phone#: _____	Title: _____
Legal Name: _____	SSN: _____
Phone#: _____	Title: _____
Legal Name: _____	SSN: _____
Phone#: _____	Title: _____

**\* If Individual, Place of Employment**

Legal Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone#: \_\_\_\_\_

Annual Gross Salary: \_\_\_\_\_

**\*Trade References: Current and Not Retail Business**

Business Name: _____
Contact: _____ Fax#: _____
Phone#: _____ Email: _____
Business Name: _____
Contact: _____ Fax#: _____
Phone#: _____ Email: _____
Business Name: _____
Contact: _____ Fax#: _____
Phone#: _____ Email: _____

**\*Service Request**

Purchase Order Required: Yes     No

Invoice Submittal: Mail     Fax     Email

Fax# or Email: \_\_\_\_\_

Invoice Copies: \_\_\_\_\_

A/P Contact: \_\_\_\_\_

Phone#: \_\_\_\_\_

Email: \_\_\_\_\_

### Additional Information

Your Branch Location: \_\_\_\_\_

Your Salesman: \_\_\_\_\_ Company NAICS: \_\_\_\_\_ D-U-N-S: \_\_\_\_\_

Request for Credit Pertains to specific job:    Yes     No

*If yes, complete and submit "**Job Specific**" form with credit application*

**IF TAX EXEMPT, SUBMIT EXEMPTION CERTIFICATE WITH APPLICATION**

*Taxes will be charged if no certificate is submitted*



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**Credit Application and Account Agreement**

The undersigned Applicant submits this Credit Application and Account Agreement ("Agreement") for the purpose of requesting a credit account(s) with Mid State Supply Company, LLC ("Seller"). If Applicant is not a natural person, the undersigned states that he/she is authorized to make this application and enter into this account agreement on behalf of Applicant. Applicant acknowledges that Seller is not obligated to open or maintain a credit account for Applicant. Any credit account established pursuant to this Agreement will be subject to the terms of this Agreement, and the terms of this Agreement can be changed at any time by Seller with written notice to Applicant. Notices to Applicant will be deemed properly given if placed in United States Mail addressed to Applicant at the address shown on the first page of this Agreement.

**Credit Sale Terms.** All credit sales made on an account established pursuant to this Agreement will be subject to the provisions of this Agreement and to the Terms and Conditions set forth on the front and back of the invoice generated by Seller at the time of each credit sale. Any changes to Seller's invoice terms and conditions must be approved in writing by an authorized officer of Seller. Applicant must provide job-specific information (including project owner and location) for each credit sale if requested by Seller. Any claims for damages or disputes arising from material delivered must be noted at time of delivery on the delivery receipt. Non-defective non-stock merchandise will only be accepted for return credit or exchange if the manufacturer allows return, in which case the return will be subject to manufacturers return terms and conditions. Seller disclaims all warranties on sales, including any implied warranty of merchantability or fitness for a particular purpose, and Buyer agrees to indemnify, defend and hold harmless Seller from any and all claims, damages and/or losses sustained by it or third parties who may be the recipient and/or users of products sold to Buyer. Seller's liability to Buyer under this agreement for damages, whether based upon tort, contract, strict liability or otherwise, shall not exceed, at Seller's option, the cost of repair or replacement of goods supplied, or refund of the purchase price.

**Standard Payment Terms.** Credit sales made during a calendar month are due on the 25th of the month following the sale. Any balance remaining unpaid after the due date will be considered delinquent, and a past due service charge of 1.50% per month (18% APR), or, if less, the maximum rate allowable by law, will be added to the total amount past due. Imposition of a service charge does not affect Applicant's obligation to pay the account in full when due. Seller reserves the right to apply payment first to payment of all charges and fees incurred by Seller in connection with receipt and handling of the payment (including handling fees, credit card merchant service fees, NSF charges, etc.), then to any service charges outstanding on the account, and then in accordance with the remittance advice accompanying the payment. If there is no remittance advice, Seller shall apply those payments in its sole discretion to outstanding invoices in the order of its choosing. Application of payments in a manner other than as described in this paragraph shall not preclude Seller from thereafter applying subsequent payments in the manner described in this paragraph. No payment discount will be available unless shown on the invoice relating to a particular sale.

Seller is not obligated to accept payment in any form other than cash currency of the United States. If Seller accepts a payment in a form other than cash and incurs any charge or fee in connection with the payment (including but not limited to credit card processing fees and/or NSF check fees), Applicant agrees that such charges or fees will be deemed an additional extension of credit on the account and shall be payable as set forth in the above paragraph. Acceptance of one or more non-cash payments will not obligate Seller to continue to accept that payment medium.

**Collection Costs.** If Applicant's account is placed in the hands of an attorney or a collector for collection, Applicant agrees to pay reasonable collection fees (including attorney fees) of not less than twenty-five percent (25%) on the aggregate outstanding amount of the account (including service charges and payment fees), as well as all court costs and collection expenses incurred.

**Law and Venue.** Applicant agrees to the application of the substantive laws of the State of Louisiana and consents to the jurisdiction of a competent court in Rapides Parish, Louisiana.

**Guarantors.** Any references to Applicant herein shall apply also to any guarantors.

**Credit Review Authorization.** Applicant hereby authorizes any individual or firm given as a credit reference to disclose to Mid State Supply Company, LLC orally or in writing any information which is pertinent to this application and authorizes Mid State Supply Company, LLC to obtain credit profile reports from credit agencies for so long as any account(s) established pursuant to this application remains open.

Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_



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**Guaranty**

As inducement to Mid State Supply Company, LLC to extend credit to \_\_\_\_\_ ("Applicant"), the undersigned hereby agrees to be bound with Applicant jointly and IN SOLIDO for the faithful execution of all the obligations undertaken in the Credit Application and Account Agreement to be performed on the part of the Applicant, including but not limited to the payment of all amounts due under any account established for Applicant pursuant to this Credit Application.

Guarantor: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**Consent to Credit Evaluation**

The undersigned individual is a principal, proprietor or partner of Applicant and desires that Applicant establish a business relationship with Mid-State Supply Co., LLC, recognizes his/her credit history may be a factor in the credit assessment of the Applicant, and hereby consents to the use of his/her consumer credit report by Mid-State Supply Co., LLC for current credit evaluation and periodic review for continued credit relationship.

Signed: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_